

Officer Decision Record



Decision Maker:	Chief Executive Janet Waggott in consultation with the Leader of the Council and the Chairman of the Licensing Committee.
Lead Officer:	Alison Hartley, Solicitor to the Council
Title of Decision:	Temporary Pavement Licences
Ward(s) Affected:	All
Type of Decision:	<input type="checkbox"/> X Urgent Regulatory Decision <input checked="" type="checkbox"/> X Specific delegation from Council or Committee <input type="checkbox"/> Grant of permission / licence <input type="checkbox"/> Affecting the rights of an individual <input type="checkbox"/> Awarding a contract or incurring expenditure which materially affects the financial position of the Council
Details of decision:	Urgent Decision to amend the fee from £100 to £50 relating to Pavement Licences.
Reason for decision:	On 24 th July 2020 an urgent decision was taken to enable the Pavement Café Licence process to be implemented in accordance with the very recent Business and Planning Act 2020. To further support businesses during the Covid-19 pandemic the licence fee has been reconsidered and will now be reduced to £50. At this date no applications have yet been made.
Alternative options considered and rejected:	Due to the urgency of this matter, the Council is unable to wait until the next meeting for approval. Applications can be submitted and the Council are constrained by strict time limits to process and to determine an application. If the Council fails to determine an application in time the application will be deemed granted by the Council.
Member Interests: (Name of any Member who has declared a conflict of interest)	None

APPENDIX 1

<p><i>in relation to the decision and details of any dispensation granted by the Head of Paid Service if appropriate)</i></p>	
<p>Legal, Financial or other implications:</p>	<p>As contained within the Report of 24 July 2020.</p>
<p>Background papers:</p>	<p>The Report of 24 July 2020 and the appendices.</p>
<p>Contact details for further information:</p>	<p>Sharon Cousins, Licensing Manager, 01757 292033</p>
<p>Signed:</p>	<p>Janet Waggott</p>
<p>Date of Decision:</p>	<p>31 July 2020</p>